Wilmar Union Elementary School District

Board of Education Minutes

Thursday, September 10, 2026 at 4:30 PM

The Wilmar Union School District Board of Education meetings are open to the public, except for certain subjects that are addressed in closed session in accordance with the Ralph M. Brown Act. If anyone wishes to attend and requires special accommodations due to a disability, as outlined in the Americans with Disabilities Act, please contact the superintendent at least two working days prior to the meeting.

4:30 PM Regular Meeting Minutes

Public Access to Board Meeting (AB 2449 / Brown Act Compliance)
This meeting will be conducted in person with a virtual option for public access. Members of the public may attend in person or join via Zoom using the link below.

Zoom Link: https://us06web.zoom.us/j/9951568233?pwd=N0dsU2NiemRzSTVHSjlySW1CZk5vdz09
Meeting ID: 995 156 8233
Passcode: bb8sp0

Members of the public may provide comment in person or via Zoom. Instructions for public comment will be provided at the beginning of the meeting.

Teleconference Participation

In accordance with the Brown Act (AB 2449), board members may participate remotely with Board approval due to just cause or emergency circumstances and may fully participate, including voting.

Call to order and Flag Salute: 4:30
Board Members present: Kendra Benson, Renee Waters, Andrea Christensen, and Andrea Balf
Board Member absent: Lyn Romstad

1.0 Approval of the Agenda: Motion to approve agenda.

Motion: Andrea Christensen Second: Renee Waters Ayes: 4 Noes: 0

2.0 Public Comment:

At this time members of the public may address the Board on any items, that are not on the agenda, but are of interest to the public and that are within the subject matter jurisdiction of the Board. Members may address the Board on particular items on the agenda as they come up during the meeting. In accordance with Board Bylaw 9323, visitors are allowed to address the Board for up to three (3) minutes per individual and up to 20 minutes per topic. The Board President may increase or decrease the time allowed for public comment. The Board values public comments, but by the Brown Act, the Board shall not act upon, respond to, or comment on the merits of any item presented during this period. The Board may ask clarifying questions of the presenter or refer the presenter to a District procedure, if appropriate.
No public comment.

3.0 Public Hearing

4.0 Reports/Presentations:

4.1 Superintendent/Principal:

4.2 Business Manager: Unaudited Actuals Report

- General Fund revenues were $4,336,529 and expenditures were $4,510,237, resulting in a $173,708 operating deficit.
- The ending General Fund balance was $1,530,172: $992,235 unrestricted and $537,936 restricted.

- The District maintained the required 5% reserve of $225,512 and had $718,032 unassigned.
- The unrestricted General Fund contributed $467,800 to restricted programs. P-2 ADA was 260.08, with attendance of 98.14%.

4.3 Reports from Board Members:

5.0 Information/Discussion:

5.1 (p.1) Approval Letter from SCOE for 2025-26 LCAP and Annual Update

5.2 (handout) Approval Letter from SCOE for 2025-26 Budget

5.3 (p.2) First Reading of Board Policy Updates:

August

BP 0410	BP 4331	BP 6159.2
BP 1312.2	BP 5020	BP 6161.1
BP 1312.3	BP 5022	BP 6161.11
BP 3471	BP 5125	BP 6163.1
BP 4119.1	BP 5131.8	BP 6164.4
BP 4131	BP 5145.3	BP 7214
BP 4219.1	BP 6141	BB 9220
BP 4231	BP 6159	BB 9240
BP 4319.1	BP 6159.1	

6.0 Approval of the Consent Agenda by Consolidated Motion:

6.1 (p.11) Approval of the Minutes of August 13, 2026.

6.2 (p.13) Approval of Budget Updates #BR26-00084 through BR26-00087 & BT26-00004; BR27-00001 through BR27-00002

Motion: Kendra Benson Second: Renee Waters Ayes: 4 Noes: 0

7.0 Action Items:

7.1 (handout) **Approve the 2025-26 Unaudited Actuals Report.** Recommended motion: That the Board approve the 2025-26 Unaudited Actuals Report.

Motion: Andrea Christensen Second: Kendra Benson Ayes: 4 Noes: 0

7.2 (p.14) Approve the Board Payment Report. Recommended motion: That the Board approve the Board Payment Report for August 6, 2026 through September 3, 2026.

Motion: Kendra Benson Second: Andrea Christensen Ayes: 4 Noes: 0

7.3 (p.17) **Approval of Resolution #2627-1 Adopting the "GANN" Limit.** Recommended motion: That the Board approve Resolution #2627-1.

Motion: Andrea Christensen Second: Renee Waters Ayes: 4 Noes: 0

7.4 (p.18) **Approval of Resolution #2627-2 Regarding Sufficiency of Instructional Materials.** Recommended motion: That the Board approve Resolution #2627-2 assuring that sufficient textbooks and instructional materials are available to all students in all core subjects.

Motion: Kendra Benson Second: Renee Waters Ayes: 4 Noes: 0

7.5 (p.20) **Approval of Resolution #2627-3 Regarding Designated Position for Representative and Alternate to The Redwood Empire School's Insurance Group Joint Powers Board.** Recommended motion: That the Board approve Resolution #2627-3 Regarding Designated Position for Representative and Alternate to The Redwood Empire School's Insurance Group Joint Powers Board.

Motion: Renee Waters Second: Andrea Christensen Ayes: 4 Noes: 0

7.6 (p.21) **Approval of Professional Expert Agreement for 2026-27 between Wilmar Union School District and Mark Bradbury (music teacher).** Recommended motion: That the Board approve Professional Expert Agreement for 2026-27 between Wilmar Union School District and Mark Bradbury (music teacher).

Motion: Andrea Christensen Second: Kendra Benson Ayes: 4 Noes: 0

7.7 (p.22) **Approval of Mentor Teacher Support for the 2026-27 School Year.** Recommended motion: That the Board approve Diva Shinzato to serve as a mentor teacher for Mark Bradbury during the 2026-27 school year, with a flat stipend of $1,250 and substitute coverage as needed for classroom observations, with substitute costs separate from the stipend.

Motion: Kendra Benson Second: Renee Waters Ayes: 4 Noes: 0

7.8 (p.23) **Approval of Hiring a Temporary Part-Time Maintenance Employee.** Recommended motion: That the Board approve the hiring of a temporary part-time maintenance employee for four hours per day on Monday, Tuesday, Thursday, and Friday, not to exceed 16 hours per week, subject to completion of all required employment clearances and paperwork.

Motion: Andrea Christensen Second: Renee Waters Ayes: 4 Noes: 0

8.0 Next Board Meeting: Thursday, October 8, 2026, **4:30 p.m.**

Topics for that meeting:

- Williams Quarterly
- Budget Updates
- Masterplan update

9.0 Adjournment: 5:55 (Followed by signing of papers of routine nature.)

Approved by_____
Andrea Christensen, board clerk