

# Wilmar Union Elementary School District Meeting of the Board of Education Minutes

Thursday, December 11, 2025 at 4:30 PM

The Wilmar Union School District Board of Education meetings are open to the public, except for certain subjects that are addressed in closed session in accordance with the Ralph M. Brown Act. If anyone wishes to attend and requires special accommodations due to a handicapping condition, as outlined in the Americans with Disabilities Act, please contact the superintendent at least two working days prior to the meeting.

## **Call to order and Flag Salute: 4:30**

Board Members present: Andrea Christensen, Andrea Balf, Renee Waters and Kendra Benson

- 1.0 Approval of the Agenda:** (If anyone is present for a particular agenda item, the Board may wish to bring that item forward at this time.) Motion to approve agenda.

Motion: Andrea Christensen Second: Kendra Benson Ayes: 4 Noes: 0

## **2.0 Public Comment:**

At this time members of the public may address the Board on any items, that are not on the agenda, but are of interest to the public and that are within the subject matter jurisdiction of the Board. Members may address the Board on particular items on the agenda as they come up during the meeting. In accordance with Board Bylaw 9323, visitors are allowed to address the Board for up to three (3) minutes per individual and up to 20 minutes per topic. The Board President may increase or decrease the time allowed for public comment. The Board values public comments, but by the Brown Act, the Board shall not act upon, respond to, or comment on the merits of any item presented during this period. The Board may ask clarifying questions of the presenter or refer the presenter to a District procedure, if appropriate.

5.1

## **3.0 Reports/presentations:**

3.1 Superintendent/Principal:

3.2 Business Manager: First Interim 25-26 Presentation

## **2025–26 First Interim Report – Summary for Board Minutes**

Business Manager Jolene Hale presented the 2025–26 First Interim Report, providing an overview of the state fiscal outlook and the District’s financial position. The Legislative Analyst’s Office projects ongoing state budget deficits that may impact future education funding.

Enrollment is stable at 266 students with ADA at 96.71%, though a slight decline is projected in future years. General Fund revenues increased since budget adoption, primarily due to LCFE adjustments and one-time state and local revenues, partially offset by reduced federal funding.

Expenditures continue to exceed revenues, with salaries and benefits comprising 86.8% of unrestricted expenditures. Special education costs remain a significant and growing pressure, requiring increased contributions from unrestricted funds. Reserves are projected to decline over the multi-year period but remain above the minimum required levels.

Key challenges discussed included state budget uncertainty, rising special education costs, structural deficits, and aging facilities. Budget strategies include aligning staffing with enrollment, maintaining sustainable labor agreements, and preventing deficit spending.

**3.3 Board Members: No report**

**4.0 Information/Discuss: Insurance Requirements for Outside Providers**

**5.0 Approval of the Consent Agenda by Consolidated Motion:**

5.1 (p.1) Approval of the Minutes of November 13, 2025.

5.2 (p.4) First Reading of Board Policy Updates:

September

BP 3515      AR 3515      BP 3515.4      AR 3515.4      BP 3516.1      BP 5113  
AR 5113      AR 5113.11      BP 5113.2      AR 5113.12      BP 5113.2      AR 5113.2      BP 5141  
AR 5141      BP 5141.4      AR 5141.4      BP 5142      AR 5142      BP 6141.4  
BP 6178.1      AR 6178.1

December

BP-1000      BP-1114      AR-1114      BP-2120      AR-3311.3      BP-3470  
BP-4000      BP-5000      BP-4000      BP-4000      BP-5020      AR-5020      BP-5117  
AR-5117      BP-5138      BP-6020      AR-6020      BP-6143      AR-6143  
AR-6143      AR-6146.2      BP-7000      BP-7131

Motion: Andrea Christensen    Second: Kendra Benson                      Ayes: 4Noes: 0

**6.0 Action Items:**

**6.1 (p.14) Approve the Board Payment Report.** Recommended Motion: That the Board approve the Board Payment Report for November 07, 2025 through December 04, 2025

Motion: Andrea Christensen    Second: Kendra Benson                      Ayes: 4Noes: 0

**6.2 (p.18) Approve the First Interim Report for the Fiscal Year 2025-26.**

Recommended motion: That the Board approve the 2025-26 First Interim Report .

Motion: Kendra Benson                      Second: Andrea Christensen    Ayes: 4Noes: 0

**6.3 (131) Approve and accept the 2024-2025 Annual Financial Audit.**

Recommended motion: That the Board approves the 2024-2025 Annual Financial Audit.

Motion: Kendra Benson    Second: Andrea Christensen                      Ayes: 4Noes: 0

**7.0 Move to Close Session**

Motion: Andrea Christensen    Second: Kendra Benson    Ayes: 4Noes: 0

7.1 Contract Negotiations: The purpose of the close session is to discuss Contract Negotiations

**8.0 Move to Open Session**

Motion: Andrea Christensen    Second: Kendra Benson    Ayes: 4Noes: 0

**9.0 Approve reducing the annual committed contribution from Fund 01 to Fund 14 from \$25,000 to \$5,000, beginning with the 2025–26 fiscal year.** That the Board approve reducing the annual committed contribution from Fund 01 to Fund 14 from \$25,000 to \$5,000, beginning with the 2025–26 fiscal year.

Motion: Andrea Christensen    Second: Kendra Benson    Ayes: 4Noes: 0

**10.0 Approve Election of Board Officers for Jan. 2026 through Dec. 2026**

10.1 Elections of Board President.    Nomination of Andrea Balf

10.2 Election of Board Clerk.    Nomination of Andrea Christensen

10.3 Election of representative to the Sonoma County Committee for School District Organization.    Nomination of Kendra Benson

10.4 Election of alternate representative to the Sonoma County Committee for School District Organization.    Nomination of Renee Waters

Motion: Andrea Christensen    Second: Kendra Benson    Ayes: 4Noes: 0

**11.0 Next Board Meeting: Thursday, January 8, 2026, 4:30 p.m.**

Topics for that meeting:

- School Accountability Report Card
- Budget Updates
- Williams Quarterly Update
- MID-Year LCAP Update

**12.0 Adjournment: 5:30** (Followed by signing of papers of routine nature.)

Approved by \_\_\_\_\_  
Andrea Christensen, Board Clerk