

Wilmar Union Elementary School District Meeting of the Board of Education Minutes

Thursday, September 11, 2025 at 4:30 PM

The Wilmar Union School District Board of Education meetings are open to the public, except for certain subjects that are addressed in closed session in accordance with the Ralph M. Brown Act. If anyone wishes to attend and requires special accommodations due to a handicapping condition, as outlined in the Americans with Disabilities Act, please contact the superintendent at least two working days prior to the meeting.

4:30 PM Regular Meeting Agenda

Call to order and Flag Salute: 4:30 PM

In attendance: Andrea Balf, Andrea Christensen, Renee Waters, Kendra Benson, and Lyn Romstad

1.0 Approval of the Agenda: Motion to approve agenda.

Motion: Andrea Christensen Second: Lyn Romstad Ayes: 5 Noes: 0

2.0 Public Comment:

At this time members of the public may address the Board on any items, that are not on the agenda, but are of interest to the public and that are within the subject matter jurisdiction of the Board. Members may address the Board on particular items on the agenda as they come up during the meeting. In accordance with Board Bylaw 9323, visitors are allowed to address the Board for up to three (3) minutes per individual and up to 20 minutes per topic. The Board President may increase or decrease the time allowed for public comment. The Board values public comments, but by the Brown Act, the Board shall not act upon, respond to, or comment on the merits of any item presented during this period. The Board may ask clarifying questions of the presenter or refer the presenter to a District procedure, if appropriate.

Ben Speirings from Healthy Petaluma provided information on an upcoming event that addresses social media and cell phone use for youth. The event will be held October 15, 2025, at Blue Zones Project in Petaluma.

3.0 (p.1) Public Hearing on the Sufficiency or Insufficiency of Instructional Materials

4.0 Reports/Presentations: No Report

4.1 Superintendent/Principal:

4.2 Business Manager: Unaudited Actuals Report

Business Manager Jolene Hale provided the school board with an overview of the unaudited actuals, noting both positive trends and ongoing challenges. She reported that enrollment is increasing, which is encouraging for the district's overall stability. However, attendance remains an area that needs improvement. Special Education costs have risen significantly, with a total of seven students currently receiving services, and contributions to restricted programs and board commitments reflect the notable increase in expenses. In addition, facility improvements continue to represent an ongoing cost to the district.

Closing Thoughts:

Strengths: Enrollment growth continues; the Board of Education commitments are in place to support larger facility projects and provide a stabilization reserve of 7% of general fund expenditures in the current budget year to protect against unpredictable changes in state funding or rising costs. The district is also beginning work with a consultant on Proposition

Concerns: With enrollment near capacity, the district must explore alternative revenue sources to offset rising special education costs.

4.3 Reports from Board Members: No reports
5.1

5.0 Information/Discussion:

- 5.1 Administrative Regulation 5134.8
- 5.2 Approval Letter from SCOE for 2025-26 LCAP and Annual Update
- 5.3 Approval Letter from SCOE for 2025-26 Budget

6.0 Approval of the Consent Agenda by Consolidated Motion:

- 6.1 (p.3) Approval of the Minutes of August 14, 2025.
- 6.2 (p.6) Approval of Budget Updates #BR26-00001 through BR26-00013 & BT26-00001
- 6.3 (p.7) Second Reading of Board Policy Updates:

BP 0410	BP 0420.4	AR 0420.4	BP 0420.41	E(1) 0420.41
BP 0440	AR 0440	BP 0441	BP 0450	AR 0450
BP 1113	AR 1113	E(1) 1113	BP 1312.3	AR 1312.3
E(1) 1312..3	E(2) 1312.3	AR 3512	E(2) 1312.3	AR 3542
BP 4030	AR 4030	BP 4033	BP 4112.9	E(1) 4112.9
BP 4212.9	E(1) 4212.9	BP 4312.9	E(1) 4312.9	BP 4119.11
AR 4119.11	BP 4219.1	AR 4219.11	BP 4319.11	AR 4319.11
AR 4119.12	E(1) 4119.12	AR 4219.12	E(1) 4219.12	AR 4319.12
E(1) 4319.12	BP 5125.1	AR 5125.1	E(1) 5125.1	AR 5131.41
BP 5145.3	AR 5145.3	BP 5145.6	E(1) 5145.6	BP 5145.7
AR 5145.7	AR 5145.71	E(1) 5145.71	BP 5146	BP 6142.9
BP 6145.2	AR 6145.2	AR 6159.4	BB 9011	
First Reading:	AR 5131.8			

Motion: Lyn Romstad Second: Kendra Benson Ayes: 5Noes: 0

7.0 Action Items:

7.1 (p.17) **Approve the 2024-25 Unaudited Actuals Report.** Recommended motion: That the Board approve the 2024-25 Unaudited Actuals Report.

Motion: Andrea Christensen Second: Lyn Romstad Ayes: 5Noes: 0

7.2 (p.69) **Approve the Board Payment Report.** Recommended Motion: That the Board approve the Board Payment Report for August 7, 2025 through September 11, 2025.

Motion: Kendra Benson Second: Renee Water Ayes: 5Noes: 0

7.3 (p.73) **Approval of Resolution #2526-1 Adopting the “GANN” Limit.** Recommended motion: That the Board approves Resolution #2526-1.

Motion: Lyn Romstad Second: Andrea Christensen Ayes: 5Noes: 0

7.4 (p.74) Approval of Resolution #2526-2 Regarding Sufficiency of Instructional Materials. Recommended motion: That the Board approves Resolution #2526-2 assuring that sufficient textbooks and instructional materials are available to all students in all core subjects.

Motion: Renee Waters Second: Lyn Romstad Ayes: 5 Noes: 0

7.5 (p.76) Approve Salary Schedule for School Nurse Position. Recommended motion: That the Board **Approve Salary Schedule for School Nurse Position.**

Motion: Kendra Benson Second: Renee Waters Ayes: 5 Noes: 0

8.0 Next Board Meeting: Thursday, October 9, 2025, **4:30 p.m.**

Topics for that meeting:

- Williams Quarterly
- Budget Updates
- Fund 14

9.0 Adjournment: 6:00 (Followed by signing of papers of routine nature.)

Approved by: _____
Andrea Christensen, Board Clerk