

Wilmar Union Elementary School District Meeting of the Board of Education Minutes

March 13, 2025, at 4:30 PM

The Wilmar Union School District Board of Education meetings are open to the public, except for certain subjects that are addressed in closed session in accordance with the Ralph M. Brown Act. If anyone wishes to attend and requires special accommodations due to a handicapping condition, as outlined in the Americans with Disabilities Act, please contact the superintendent at least two working days prior to the meeting.

4:30 PM Regular Meeting Minutes

Call to order and Flag Salute: 4:30

Board Members present: Lyn Romstad, Andrea Christens, Andrea Balf, and Kendra Benson

1. **Approval of the Agenda:** (If anyone is present for a particular agenda item, the Board may wish to bring that item forward at this time.) Motion to approve agenda.

Motion: Lyn Romstad

Second: Andrea Christensen Ayes: 4Nays: 0

2. **Public Comment:** At this time members of the public may address the Board on any items, that are not on the agenda, but are of interest to the public and that are within the subject matter jurisdiction of the Board. Members may address the Board on particular items on the agenda as they come up during the meeting. In accordance with Board Bylaw 9323, visitors are allowed to address the Board for up to three (3) minutes per individual and up to 20 minutes per topic. The Board President may increase or decrease the time allowed for public comment. The Board values public comments, but by the Brown Act, the Board shall not act upon, respond to, or comment on the merits of any item presented during this period. The Board may ask clarifying questions of the presenter or refer the presenter to a District procedure, if appropriate.

County Board Trustee **Peter Coscas**, serving as a representative for Area 2, expressed his gratitude for the Wilmar Union School District members, recognizing their hard work and providing words of encouragement.

3. Reports/presentations:

3.1. Superintendent/Principal:

Superintendent/Principal **Steve Hospodar** provided updates on:

- A **significant increase in enrollment**, particularly in **Transitional Kindergarten**.

3.2. Business Manager: (p.1)

Chief Business Officer **Jolene Hale** presented the **Second Interim Report**, which provides a financial snapshot through January. Key points included:

- Overview of the **Governor's proposed budget**.
- **Enrollment outlook**, projected revenue, and expenditures.

A **positive financial outlook for 2025-26**.

3.3. Reports from Board Members:

Andrea Christensen shared information on establishing a **healthy and sustainable budget reserve**, noting that the average budget reserve is **17%**.

Andrea Balf shared insights from the **budget workshop** she attended at SCOE over the weekend. **Andrea Balf** also provided her understanding of the **Wilmar Union School District's budget**.

4. Information/Discussion

4.1.(p.106)Reserve Policy

CBO Hale outlined the **pitfalls and benefits of different budget reserve options**. The next step is to **create a Board Reserve Policy**, which will be carried over to the **next board meeting**.

(Note: **At 6:00 PM, Board Member Kendra Benson left due to a previously scheduled engagement.**)

5. Approval of the Consent Agenda by Consolidated Motion:

5.1.(p.109) Approval of the Minutes of February 13, 2025.

5.2. (p.112) Approve Budget Updates Batch BR25-00050 through BR25-00057

Motion: Lyn Romstad Second: Andrea Christensen Ayes: 3Noes: 0

6.0 Action Items

6.1 (p.113) Approve the Board Payment Report. Recommended Motion: That the Board approve the Board Payment Report for February 7, 2025 through March 6, 2025.

Motion: Lyn Romstad Second: Andrea Christensen Ayes: 3Noes: 0

6.2 (p.1) Approve the Second Interim Report for Fiscal Year 2024-25.

Recommended Motion: That the Board approve the Second Interim Report for Fiscal Year 2024-2025.

Motion: Andrea Christensen Second: Lyn Romstad Ayes: 3Noes: 0

6.3 Approve April 17, 2025 for the April regular Board meeting. Recommended Motion: That the Board approve April 17, 2025 for the April regular Board meeting.

Motion: Lyn Romstad Second: Andrea Christensen Ayes: 3Noes: 0

7.0 Move to Close Session

Motion: Lyn Romstad Second: Andrea Christensen Ayes: 3Noes: 0

7.1 The purpose of the close session is to revisit the annual evaluation process for the Superintendent. The Superintendent's evaluation was conducted.

8.0 Adjourn Close Session:

9. **Report of Action Taken in Close Session.** The evaluation was reviewed and approved by the trustees.

10.0 Next Board Meeting: Thursday, April 17, 2025, **4:30 p.m.**

Topics for that meeting:

- Staffing updates
- YouthTruth
- Declaration of Need
- Budget Updates
- 2025-26 Academic Calendar
- Williams Quarterly
- Dyslexia Screener

11.0 Adjournment: 6:15 (Followed by signing of papers of routine nature.)

Approved by _____
Andrea Christensen, Clerk