



The Wilson School Staff

Superintendent / Principal: Steve Hospodar

KinderPrep	Rm. K	Adrienne Korbel
Kindergarten	Rm. 1	Diva Shinzato
Kinder / Grade 1	Rm. 7	Liz Boyd
Grade 1	Rm. 2	Jama Bruce
Grade 2	Rm. 4	Tara Geoghegan
Grade 2	Rm. 4	Myriah Ferris
Grade 3	Rm. 6	Emily Novoa
Grade 4	Rm. 10	Janice Garrigan
Grade 5	Rm. 12	Lisa Pologeorgis
Grade 6	Rm. 9	Allison Scranton
RSP	Rm. 3	Lisa Blakley
Intervention	Rm. 8	Robin Johnson
Vocal Music	Rm. 17	Shari Cohen
PE	Rm. P1	Jess Phillips
ELD Program	Rm. 1	Diva Shinzato, Coordinator
ELD Assistant	Rm.	Vivianna Amador
Computer Lab	Rm 5	Aaron Josephs
Library	Rm. 11	Nancy Osman

Chief Business Officer	Jolene Hale
Accounts Technician I	Beth Molinari
Secretary	Gia Larsen
Child Care Director	Jessie Spriggs
School Nurse	Tracey Eaton
Speech Pathologist	Corinne Van Dyke
School Psychologist	Open
Counselor	Annalisa Cunningham
Custodial / Maintenance	Andre Blakely

Instructional Assistants	Mena Anacleto
	Frank Johnson
	Giavanna Ghisletta
	Vivianna Amador
	Sherri Maack
	Melinda Manascalco

School Phone Extensions

Use these extensions to reach the school staff below. All calls received before 7:30 am and after 4:30 pm will go to voicemail. All calls to classrooms received during the school day will also go directly to voicemail.

Name	Position	Location	Extension
Aaron Josephs	Computer Lab	Room 5	105
Adrienne Korbel	KinderPrep	Room K	100
Allison Scranton	6th Grade Teacher	Room 9	109
Beth Molinari	Accounts Tech I	Office	200
Corinne Dan Dyke	Speech Pathologist	Room P3	144
Diva Shinzato	Kindergarten	Room 1	101
Emily Novoa	3 rd Grade Teacher	Room 6	106
Gia Larsen	School Secretary	Office	200
Jama Bruce	1 st Grade Teacher	Room 2	102
Janice Garrigan	4 th Grade Teacher	Room 10	110
Jess Phillips	PE Teacher	Room P1	142
Jessie Spriggs	Child Care Director	Cluster	138
Jolene Hale	Business Manager	Office	202
Lisa Blakley	RSP Teacher	Room 3	143
Lisa Pologeorgis	5 th Grade Teacher	Room 12	112
Liz Boyd	1st Grade Teacher	Room 7	103
Myriah Ferris	2nd Grade Teacher	Room 4	104
Nancy Osman	Librarian	Room 11	111
Robin Johnson	Intervention Teacher	Room 8	108
Steve Hospodar	Superintendent / Principal	Office	201
Tara Geoghegan	2nd Grade Teacher	Room 4	104
Tracey Easton	Nurse	Office	145
Shari Cohen	Vocal Music	Room 17	139

Child Care Direct Line	765 - 4363		
Child Care School Ext			138
Cluster Kitchen			141

Wilmar Union School District

Wilson School

3775 Bodega Avenue

Petaluma, CA 94952

(707) 765-4340

Fax (707) 765-4342

wilsonschoolpetaluma.org

District Administration

Steve Hospodar, Principal/Superintendent

shospodar@wilmarusd.org

(707) 765-4340 ext. 201

Governing Board of Trustees

Buck O'Hare, President

Stephen Collins, Clerk of the Board

Michelle Machado

Lyn Romstad

Andrea Balf

Regularly Scheduled Meetings

Board of Trustees - Second Thursday at 4:30 PM

School Site Council - Second Wednesday at 2:10 PM

PTA - Second Tuesday at 7:00 PM

Sonoma County Office of Education

Amie R. Carter, Ed.D,

Sonoma County Superintendent of Schools

5340 Skylane Boulevard

Santa Rosa, CA 95403

(707) 524-2600

acarter@scoe.org

scoe.org

California Department of Education

Tony Thurmond

State Superintendent of Public Schools

cde.ca.gov

History of the Wilmar Union School District and Wilson School

The Early Days in West Petaluma

Wilson School was established as a public school in 1863, and the boundaries were redrawn in 1897. The Wilson District served the families of ranch hands and owners in west Petaluma. In 1908, a "new" school was built that housed four or five classrooms and an auditorium. This wooden structure served the Wilson School community for approximately 50 years. A picture of the old Wilson School, designed by locally famous architect Brainerd Jones, can still be seen in the school office. The old building was replaced by the present facility in 1960.

What's With "Wilmar?"

Wilson School District and the nearby Marin School District merged in 1960. After a great deal of lively discussion as to what the new District's name was to be, a happy compromise was struck. The new District was named "Wil" (taken from Wilson) and "Mar" (taken from Marin), and became the Wilmar Union Elementary School District. As population continued to shift, the one-room Marin School was closed and development was concentrated on the Wilson School Site. The Old Marin School is now the site of a Montessori School. Wilson School continued to grow, and in 1968 the Cluster Building was completed, as Wilson reached its maximum enrollment of 425 students.

Present Day Wilson School

In 1985, the first of three new portables was added to the Wilson School site. Then in 1998, two more class rooms were added. The year 2002 found Wilson School earning the coveted "California State Distinguished School" award, being

recognized for instructional excellence and high student achievement. In 2003, the first substantial construction at Wilson School since the completion of the Cluster Building occurred when the District contracted with the State Office of Public School Construction and DeCarli-Francois Construction to modernize the two main classroom buildings. New electrical, plumbing, and internet connections were installed along with phones for all classrooms.

The Field of Dreams is a reality at Wilson School due to the collaboration and hard work of our dedicated families.

Historical Landmark

On September 19, 2009 the Native Sons of the Golden West established the Wilson School site as a Historic Landmark. Eugene F. Perry, Grand President and Nicasio Parlor No. 183 placed a bronze plaque with a brief history of the school near the flagpole for all visitors to see and read. Becoming a historical landmark is a tribute to the ranch families who created the original school and to all the families who have supported Wilson School through the years.

In November 2013 the Wilson Community passed a General Obligation Bond which allowed Wilson School to be renovated providing an updated facility for kids with more access to modern technology. At the same time a group of parents began fundraising for an all-weather track to be built over the Field of Dreams track. We continue to improve on the work of families from the past.

School Site Council

PARENT MEMBERS	STAFF MEMBERS
	Steve Hospodar, Superintendent /Principal
Mary Cervantes	Robin Johnson, Intervention Teacher
Kristen Fife	Diva Shinzato, Kindergarten Teacher
	Janice Garrigan, 4th Grade Teacher
	Aaron Josephs, IT /Computer Lab

The Wilson School Site Council (SSC) has a number of responsibilities outlined in numerous California Education Code Sections, as well as in the Wilmar Union School District Board Policy #0420. It is composed of parents, staff and administration, chosen by their constituent groups. The Site Council's purpose is the development and improvement of Wilson School.

A categorical program is one in which the State or Federal government provides funds for specific endeavors within the school and supplements the school or district's general funding. Categorical funds at Wilson School and in the Wilmar District support the funding of teacher aides, the ESL program, the supplementary reading program and the computer program.

SSC updates the Local Control Accountability Plan each year to guide school improvement. They review California Assessment of Student Performance and Progress (CAASPP) test scores and the school survey of parents each year. This group updates other school wide plans such as Title 1, Safe School Plan and Technology plans.

The regular meetings of the School Site Council are held on the 2nd Wednesday of the month at 2:15 p.m. in the school library. Parents and staff are welcome to attend these meetings.

WILSON SCHOOL DAILY SCHEDULE

Time	Event
8:15 AM	Morning Yard Supervision Begins*
8:30	Students Begin School
8:30 - 10:00 8:30 - 10:05	Instructional Time K - 3 Grades Instructional Time 4 - 6 Grades
10:00 - 10:20	Recess K - 3 Grades
10:05 - 10:20	Recess 4 - 6 Grades
10:20 - 11:50 10:20 - 11:55	Instructional Time K - 3 Grades Instructional Time 4 - 6 Grades
11:50 - 12:15 PM	KinderPrep, Kindergarten and Primary Students Eat Lunch
11:55 - 12:15	Upper Grade Noon Recess
12:15 - 12:40	KinderPrep, Kindergarten and Primary Students Recess
12:20 - 12:40	Upper Grade Students Eat Lunch
12:40 - 2:50	Instructional Time
1:45 - 2:00	Afternoon Recess K - 3 Grades
2:40	KinderPrep & Kindergarten Dismissal**
2:50	Dismissal for 1st - 6th Grades**
3:05	Crosswalk and Yard Supervision Ends*

* ANY STUDENT arriving at school BEFORE the 8:15 am yard supervision begins or remaining at school AFTER 3:05 pm will be sent to the Wilson School Child Care. Families will be billed for all child care.

** WEDNESDAYS are a shortened day for students
DISMISSAL AT 1:40 for KinderPrep and Kindergarten
DISMISSAL AT 1:50 for Grades 1 - 6

Arrival and Dismissal

School begins at 8:30 a.m.
Supervision on the playground begins at 8:15 a.m. Students arriving before that time will be sent to the Wilson School Child Care. Parents will be billed for the time spent there.

Student safety is our first priority! Walkers and bikers must use the crosswalk to cross Bodega Avenue. Remember, all bikers must wear helmets.

If you use the front entrance to drop off or pick up students, please follow these rules:

- Speed Limit 5 miles per hour
- No Cellphone use while picking up students
- Pull as far forward as possible to drop off or pick up students in the yellow zone
- Pull forward if a space becomes empty
- Students are not allowed to cross the parking lot without an adult
- Please, do not leave your car unattended in the yellow zone. If you need to leave your car, please park in a marked parking spots

If you use the Middle Two Rock Road entrance please be careful of the play areas near the parking lot.

If you use the back to drop off or pick up students, please:

- No Cellphone use while picking up students
- Speed Limit 5 miles per hour
- Remember you are entering a "play" zone. Watch for children
- Remain in the "U lane" and stay in your car while waiting
- If you must leave your car, please park in one of the marked spots

After school supervision ends at 3:05 pm. Students who are not picked up by that time will be sent to the Wilson School Child Care to await pick up. Parents will be billed for the time spent there.

Attendance

State Law requires children to be at school each day unless they are ill or have an appointment with a doctor or dentist. All absences, excused or unexcused, cost the district approximately \$30 per day. If you must take your child from school for five or more days, please arrange with the teacher for an **Independent Study Contract**. This helps your child keep up with his studies and allows the school to maintain its funding.

Please call the office before 8:45 a.m. (765-4340) when your child is absent. You can leave a message on the recorder the night before. We need to know the **date** and the **reason** for the absence. Illness, medical or dental appointments or bereavement are considered by the State to be excused absences, under the mandatory attendance laws. If we do not know the reason, it defaults to an unexcused absence.

Students with 3 unexcused absences are considered truant by State law. (Tardies of 30 minutes or more are also considered unexcused absences.) Truancy can be avoided by confirming all absences and not missing school for vacations etc. If you need to pick up your child during the school day, **first come to the office** to sign them out using the **sign-out sheet** on the counter. A staff member will get your child from class.

Tardiness

School begins at 8:30 am sharp. Students who are late must go to the office for a note to admit them to class and to allow us

to correct our attendance records. Tardy students miss critical information and opening activities. Teachers and/or the principal will follow-up on repeated tardiness. Please make every effort to have your child here on time and ready to learn!

School Nurse

Our school nurse is contracted through a consortium of small districts here in Petaluma. The school nurse will be at Wilson approximately once or twice each month.

The school nurse conducts vision and hearing screening on children in Kindergarten, 2nd & 5th grades. She screens all new students and students being considered for special education programs, as well as seeing students at the request of teachers, parents or physicians.

Medical records of students are reviewed and staff is alerted to children who may have specific health needs or problems. Health records are maintained on all students. Medical records are also reviewed to see that State requirements are met regarding immunizations and physical exams.

Our school nurse is part of the team that evaluates students referred for special testing and attends the IEP meetings when needed. She is a resource to the office staff regarding health problems and first aid. She also serves as a resource person for teachers on health education and our family-life education program.

If your child has asthma, food allergies, or any other chronic medical condition, please notify the office and our school nurse.

Physical Education at Wilson

Goals for the students are:

- Safety
- Be kind
- Gain skill & knowledge

The Wilson PE program wraps exciting games, fun activities, skill building lessons, and team work around physical fitness activities. Other fun playground activities may include tetherball, handball, volleyball, basketball and four square.

In the spring, the fifth and sixth grade classes focus on preparing for the West Side Relays, a track and field day hosted by Petaluma High School. The fifth grade state fitness testing will also take place in the spring. **POSTPONED DUE TO COVID 19**

The students learn how the body grows and strengthens with exercise and physical activity of all types.

We don't keep score during PE and the students are urged to show good sportsmanship and encouragement to each other.



Dress Code

For your child's safety, please have them wear sturdy athletic shoes that have laces. J

PE Excused Absence

Please send a note with your child if they need to be excused from PE.

If you have any questions don't hesitate to contact the Wilson PE teacher, Jess Phillips at jphillips@wilmarusd.org

Special Education Services

Students in the United States are entitled to a **free and appropriate education** as defined by the Individuals with Disabilities Act (IDEA). Those programs and interventions are designed under the IDEA to assure that each child's needs are met as a part of Special Education. The process to determine if a student qualifies for Special Education services is spelled out in the IDEA. If it is suspected that your child is not achieving their potential, your child's teacher will attempt many interventions and special programs before beginning the Special Education Referral Process. All referrals to Special Education, for testing, evaluation, or services require signed parent permission.

Resource Specialist Class

The Resource Specialist Program (RSP) is a Special Education service. Students in the RSP program receive additional instruction and support from the resource specialist. To be eligible for this program, students must have a demonstrated learning disability which makes it difficult for them to achieve their potential. These students may need assistance in developing perceptual skills, organizational skills, and/or auditory skills. With additional support and guidance, these students should be able to overcome their obstacles and compensate with other methods of learning. Resource Specialist services are delivered both in the regular classroom and in the RSP classroom.

Speech & Language Service

The speech therapist serves children with problems with articulation, dysfluency, voice, language concepts, auditory discrimination and syntax (grammar). Children with speech and language disabilities are served in small groups or one-on-one. The speech therapist also screens students in Kindergarten and first grades for speech and language issues. Any child new to the school and any child referred by a teacher or parent can also be screened. Every child in the program receives a yearly set of tests to rule out other problems and to determine progress toward goals of their Individual Education Program (IEP).

School Psychologist

The school psychologist coordinates the psycho-educational assessments that must be conducted to determine if a child is eligible for Special Education services. In addition to giving cognitive exams, the school psychologist also administers assessments of visual and auditory processing, visual motor processing, and social-emotional functioning. The psychologist attends IEPs as needed.

The Individual Educational Plan

An Individual Educational Plan (IEP) is written for each student who is found to be eligible for Special Education services. The IEP Team, the group that writes the IEP, consists of the specialists who conducted the assessments, the child's classroom teacher, the Principal, the child's parents, and, when appropriate, the child. Once the initial IEP is written, the goals and services outlined in the plan determine the child's educational program for the next year. Each year, the team meets to determine if the goals and services remain appropriate. Three years from the initial assessment, the entire team meets again to do a more in-depth evaluation of that child's placement, goals, and educational needs. Throughout the IEP process, no changes are made in the child's placement or program without parent permission.

English Language Development (ELD)

A number of students at Wilson School speak languages other than English in their homes. This presents a special challenge as they work to master the academic skills necessary to be successful in school and beyond. Our English Language Development (ELD) program is designed to hasten the development of their English language skills and support their success. Students are tested for their English proficiency using the ELPAC test or the English Language Proficiency Assessments for California and then provided assistance in English language development.

Assessment data from the ELPAC and the CAASPP tests as well as teacher assessments are used by the ELD coordinator in conjunction with classroom teachers to set goals for ELD students. Instruction is designed to facilitate the development of English language skills while also mastering the academic content of a student's grade level. Students engage in language development activities in the classroom and in a pull-out program designed to improve vocabulary, grammar, and reading fluency. In addition, the ELD instructor assists the classroom teacher by supporting students in the classroom across all curricular areas. Understanding that each student's ultimate success in school and beyond is based on their English language ability, the ultimate goal of the ELD program is English Language proficiency for each student.

California Standardized Testing

All students in grades 3-6 participate in the California Assessment of Student Performance and Progress (CAASPP) tests. These tests are computerized and are designed to test students' mastery of the California Common Core State Standards in language arts and mathematics. Fifth grade students take the California Science Standards Test at that time as well.

Students who speak a language other than English at home are given the English Language Proficiency Assessments for California (ELPAC) to measure their English Proficiency. Students who qualify, based on their ELPAC scores, are given extra support to accelerate their English language development.

All of these scores are reported to the State Board of Education, and are used to report outcomes on the California School Dashboard. All families will receive a home report, detailing each 3rd-6th grade student's scores on the tests. Your copy of your child's CAASPP score will be available to you as soon as the results are available to us.

The Rita Ivarson Computer Lab

Wilson School's computer lab is located in Wilson's Primary Hallway in Room 5. The Media Center features Chromebooks as well as coding, engineering, and multimedia tools and equipment. Students learn digital citizenship and media safety.

Kindergarten through third grade students work in the computer lab a minimum of once a week for approximately thirty minutes. In addition to using applications that support basic academic skills, the students in 2nd grade learn keyboarding skills.

4th, 5th, and 6th grade students use the computer lab and/or the iPads or Chromebooks to work on multimedia projects, word processing, report researching, and data manipulation on spreadsheets. Upper grade students use technology as a tool to learn and to produce reports and projects regularly.

Parents and students must sign an Internet Permission Slip each year certifying that they will follow our internet safety procedures before their student is allowed access to the internet. This allows students supervised access to the internet in the Media Center and in their classrooms.

The Jan Herald Library at Wilson School

We have a very fine library at Wilson School. Named after Jan Herald, Wilson's first Library Assistant and long-time school secretary, The Jan Herald Library is a center for many school activities and programs. All students have the opportunity, once a week, to check out a book from the school library. They are to check in or renew the book on their library day the next week. They are responsible for book payment in case of loss or damage.

Our Library has a computer-based catalog, enabling children to search our collection electronically by author, title, or subject matter. Students learn library research skills as well as learning about a variety of literary genres and styles.

Our Library is also the base for our Accelerated Reader (AR) Program. Students are assessed and then assigned a reading comprehension range. When children read Accelerated Reader books, and successfully complete a computer-based comprehension test, they earn AR points that their teachers compile.

Volunteers are always welcome in our Library. If you would like to volunteer to help shelve books or do a clerical task in the library, we are in need of assistance. Please contact the office if you would like to help out.

Outdoor Education

Sixth Grade Students, accompanied by a teacher, attend Walker Creek Outdoor Education Program. The Outdoor Education program is tied to the State of California's Science Standards, as adopted by the State Board of Education, and is an extension of the classroom instructional program. Classroom experiences precede and follow the actual outdoor learning experience. The program is mostly funded with money raised by the students, who have multiple opportunities to earn their way to camp. The District and the students' parents pay the remainder of the cost. No individual student will be excluded from participation in the Outdoor Education experience due to financial reasons. Students may be excluded from participation in Outdoor Education only if they fail to meet clear academic and behavioral expectations that were communicated prior to the experience. If a child is being considered for exclusion from Outdoor Education, the child and his or her parents or guardians will be informed. A collaborative plan will then be developed between the parent, the child, and the school to support the child meeting the plan's expectations.

School Lunch

Free meals are available to all students during the 2022-2023 school year.

The state of California's universal expanded school meals program guarantees **free breakfast and lunch for all students**. There are no eligibility requirements to receive the free meals.

Many families choose to send lunch to school with their child. We ask that you do not send drinks in glass for the safety of all the students. We also encourage you to have your child participate in planning and packing their lunch, to ensure that they know what they have for lunch, and will eat it all.

Please send a healthy, mid-morning snack with your child, that they can take out on the playground at the 10:00 am recess. A piece of fruit or some protein keeps the rest of the morning productive.

Emergency Cards

Emergency cards **MUST** be filled out and returned to school by the **FIRST DAY OF SCHOOL**. The information requested on this card is of vital importance in case of an emergency. Please keep all information current. If you do not have a phone, please make arrangements with a neighbor, friend or relative with a phone so that we can reach someone quickly if the need arises.

Medication at School

If your child is required to take medication during the school day, the school can assist in administering it providing:

- The medication is properly labeled with the child's name, type of medication, this includes cough drops and nasal sprays, and exact time and amount of each dosage, and
- The school receives a written form from the doctor as well as a note from the parent requesting us to administer this medication

Forms are available in the office from the school nurse, Tracey Eaton. Please contact Tracey at teaton@wilmarusd.org if you have any questions.

If you plan to come to school and give your child medication during the school day, please call the office in advance so we can call the child to the office. If your child takes medication on a daily basis, it is helpful if they wear a watch with an alarm set to buzz at the time the medication is due. They will be permitted to come to the office at that time.

Phone Messages & Students

Please do not ask that messages be delivered to your child at school except in emergency situations. Make plans for after-school before you deliver them to class in the morning. Please don't ask your child to phone you from school to let you know if he/she needs a ride. These things should be agreed upon before the students come to school. We permit students to call home in emergency situations, (i.e. the student I always ride home with went home sick today and the mom did not pick me up). Students not picked up will be waiting for their rides in our Child Care Center.

Cell Phones

We understand that many students and their parents carry cell phones.. State law and our District Board Policy allow students to have cell phones at school under the following circumstances

- phone must remain turned off
- phone must remain in their backpack or purse
- the phone does not become a distraction to the student or their classmates

Please, for safety reasons, have your child notify their teacher that they have their cell phone with them at school. In the event of an emergency, you can always reach your child through the school office.

Parent-Teacher Conferences & Report Cards

Our school year is divided into two parts, called semesters. Standards-based report cards are given to parents at the end of each semester.

Back to School Night is held in August, before the First Day of School. At this time, you will meet your child's teacher and hear about the classroom program.

Conferences are scheduled for the Fall to facilitate understanding between teachers, parents and students. These first semester conferences are mandatory. Optional conferences are held after the first semester as needed. Other conferences can be arranged at any time during the school year by request. We believe continuous communication between home and school is a key to academic and social success.

Head Lice

Sonoma County has had a severe problem with head lice. When we detect a student with lice or nits (eggs), we will notify the child's parents or guardians and send the child home for treatment.

Students cannot return to school until all nits are removed. They must be checked through the school office each day for 7 days.

As long as they are clear of nits and lice they will be allowed to go to class. Parent cooperation with this policy has helped dramatically reduce the incidence of head lice at Wilson School in recent years.

The Dress Code

All students and adults are expected to dress in a manner that is respectful and allows full participation in all aspects of the school program. The following are guidelines for student attire at school.

- All students must wear closed toed shoes that are secured on the heel.
- All students' pants must be held firmly in place, without unduly displaying undergarments of any kind.
- Tasteful shorts may be worn.
- All tank tops and shirts should be modest and be tucked into the top of the pants

or shorts, or extend well below the belt line. Tank top straps must be one inch wide, at least.

- No midriff shall be exposed.
- No halter tops will be worn.
- Under no circumstances will any logos featuring tobacco products, alcoholic beverages, drugs, or derogatory or discriminatory language or graphics be allowed.

Any student whose dress violates the Dress Code will be sent to the office to arrange an appropriate remedy, including the possibility of being sent home for a change of clothes.

Tobacco Free/Vape Free/ Drug Free Zone

Wilson School is a tobacco free and drug free zone. School staff, parents and other visitors may not smoke, vape or use other tobacco products on school grounds or on school property (including inside cars in the school parking lot) at any time. We urge parents who smoke to think about their children's health, and to refrain from smoking in their presence, especially while driving with them in the car.

Monday Assemblies

Each Monday, the entire Wilson School student body and staff assemble in the Cluster for a school-wide meeting. After the flag salute, the students may listen to a read aloud, watch a skit performed by the Student Leadership class, learn about upcoming events, discover what students in other classes are doing, and hear important announcements. One highlight of the Monday Assembly is the drawing of WOWs to see who will join the principal for the monthly WOW Hot Dog Lunch

WOW Wildcat!

WOWs are our way of reinforcing positive behavior. Any adult can present a student with a WOW for a variety of behaviors. Students place their WOWs in the box in the office and 5 (or more) students are selected on the last Monday Assembly of each month to join the principal's Hot Dog Lunch

caring	common sense	cooperation	courage	curiosity
effort	flexibility	sense of humor	initiative	patience
perseverance	problem solving	responsibility	self-discipline	integrity

Wilson School PTA

Wilson School has one of the oldest PTA's in northern California. It has a long tradition of serving Wilson's students and teachers.

The Wilson PTA meets on the second Tuesday of each month at 7:00 PM, in our Cluster Building. Each year, PTA officers are elected to serve on the executive committee.

Wilson's PTA is responsible for a number of wonderful activities and events at Wilson School. Our annual Harvest Fair, our Back to School Reception, Book Fairs. Take a look at the school Google calendar to see how many fantastic events PTA sponsors.

PTA also raises funds to support a number of great instructional activities here at Wilson. Field trips, assemblies, special speakers in the classrooms, and instructional supplies for teachers have all been purchased with funds raised by our PTA.

PTA meetings are open to all parents here at Wilson School.

The Wilson PTA is chartered with the California Parent and Teacher Association and the National Parent and Teacher Association.

How Can I Volunteer?

- Offer a regular time you can help in the classroom each week.
- Take supplies home and cut and assemble teaching materials for the next day.
- Lend a hand in the library, reshelving books.
- Help supervise at recess or lunch time
- Drive on a field trip
- Join PTA and help out with an event
- Ask your child's teacher how you can help

Best Practices for Success

	Students	Parents
Homework	<ul style="list-style-type: none"> • set a homework time and place • prioritize and plan • stay on task • schedule realistic breaks • get your supplies early • get extra help when you need it • write down questions at night to ask your teacher 	<ul style="list-style-type: none"> • provide an environment for homework • help select the time and breaks • periodically monitor progress • help prioritize tasks • provide the needed materials • use the 10 minute rule <ul style="list-style-type: none"> ● child tries for 10 minutes ● parent helps for 10 minutes ● write a note to the teacher
Organization	<ol style="list-style-type: none"> 1. use your planner 2. use your binder 3. clean them regularly 4. file your papers 5. organize by subject 6. newest paper on top 7. pack up the night before 	<ol style="list-style-type: none"> 1. check the planner each night 2. help your child prioritize assignments 3. check the binder with your child once a week
Time Management	<p><u>At Home</u></p> <ul style="list-style-type: none"> ❖ prioritize homework daily and weekly ❖ break big jobs into smaller ones ❖ set personal achievement goals <p><u>At School</u></p> <ul style="list-style-type: none"> ❖ be on time, seated and with materials ready ❖ ask questions to clarify and understand 	<ul style="list-style-type: none"> ❖ post your home calendar with all activities, assignments, and projects ❖ break big jobs into smaller ones ❖ model being on time ❖ model having all needed materials
Communication	<ol style="list-style-type: none"> A. get "signature papers" to your parents as soon as possible B. be an active listener C. jot down questions for Q & A time D. check with your teacher after an absence 	<ol style="list-style-type: none"> A. read and sign "signature papers" B. check class handouts and notes C. offer your child a choice of how he or she would like you to help D. encourage your child to communicate with his or her teacher first E. leave options for convenient times and a phone number when requesting the teacher to call
Social/ Peer Pressure	<ul style="list-style-type: none"> • if something makes you uncomfortable, talk to an adult • be responsible for yourself and your belongings 	<ul style="list-style-type: none"> • keep talking with your child • keep talking with their friends • know your child's friends and their parents

Field Trips

Students and their teachers have the opportunity to participate in educational and exciting field trips, funded by our PTA and parent donations. The Superintendent/Principal reviews and approves all field trips as requested by the teaching staff. Most field trips rely upon parents to transport the children. Some longer field trips may utilize school buses. In order for parents to drive for field trips, they must complete a Wilson School Driver Certification form and provide a copy of their insurance policy showing liability cover on their automobile. The minimum acceptable liability limit for privately owned vehicles is \$100,000 per occurrence. If you transport students often, we recommend that your coverage be \$300,000 per occurrence.

Academic Competitions

During the School Year, various academic competitions for older students take place. The purpose of these competitions is to celebrate student achievement and to give children an opportunity to strive for a lofty goal. Competitions include the County Spelling Bee (January), the Five Minute Film Festival, and the Sonoma County Robotics Challenge.

Student Council

Each fall, students select representatives from each fourth, fifth and sixth grade classroom. These Student Council Representatives meet during the school year to plan and present a variety of activities.

Student Behavior and Discipline

The staff at Wilson School maintains a caring and consistent attitude in dealing with student behavior. We strive to use positive discipline as a means to promote good behavior. Conflict resolution techniques are encouraged to settle disputes between students. Our goal, overall, is to promote and maintain a healthy learning environment for all students. We are proud of the fact that Wilson School's climate for learning is rated highly on parent surveys.

There are occasions when positive discipline is not effective. The District, as required by state law, has adopted policies whereby a student may be suspended or expelled for the following reasons:

1. Damage or attempt to damage school or private property.
2. Physical injury to another person or a threat to cause physical injury.
3. Possession of or attempt to sell weapons, intoxicants, tobacco or drugs or drug paraphernalia.
4. Obscene acts or habitual profanity or vulgarity.
5. Disruption of school activities.
6. Willful defiance of authority.

We utilize a process of progressive discipline, however, (hopefully) long before the situation requires suspension or expulsion. We believe that maintaining a safe and healthy learning environment requires that logical and consistent consequences be assessed when warranted. In the subsequent pages, we have outlined the offenses that merit attention in our progressive discipline system, along with the progressively tougher consequences for each offense.

Progressive Discipline Steps

Please note: Not every offense is treated equally, Fighting is far more serious than running in a walk only area on the playground. Not every child is given the same number of warnings. For instance, 6th graders don't get as many chances as a Kindergartner.

1. Warning
2. Time out
3. Recess detention
3. After-school detention
4. In-school suspension
5. At-home suspension
6. Expulsion