

# Wilmar Union Elementary School District Meeting of the Board of Education Minutes

February 9, 2023

The Wilmar Union School District Board of Education meetings are open to the public, except for certain subjects that are addressed in closed session in accordance with the Ralph M. Brown Act. If anyone wishes to attend and requires special accommodations due to a handicapping condition, as outlined in the Americans with Disabilities Act, please contact the superintendent at least two working days prior to the meeting.

## **Call to order and Flag Salute: 4:30 PM**

Board Members present: Stephen Collins, Buck (Harry) O'Hare, Michelle Machado, Andrea Balf, and Lyn Romstad

**1.0 Approval of the Agenda:** (If anyone is present for a particular agenda item, the Board may wish to bring that item forward at this time.) Motion to approve agenda.

Motion: Stephen Collins      Second: Michelle Machado      Ayes: 5      Nays:0

**2.0 Public Comment:** At this time members of the public may address the Board on any items, that are not on the agenda, but are of interest to the public and that are within the subject matter jurisdiction of the Board. Members may address the Board on particular items on the agenda as they come up during the meeting. In accordance with Board Bylaw 9323, visitors are allowed to address the Board for up to three (3) minutes per individual and up to 20 minutes per topic. The Board President may increase or decrease the time allowed for public comment. The Board values public comments, but by the Brown Act, the Board shall not act upon, respond to, or comment on the merits of any item presented during this period. The Board may ask clarifying questions of the presenter or refer the presenter to a District procedure, if appropriate.

No Public Comment

**3.0 Administer the Oath of Office and welcome the candidate.**

Oath administered by Superintendent Hospodar

**4.0 Reports/presentations:**

**4.1 Superintendent/Principal:**

- Superintendent Hospodar shared with the board a recently created 4-year Facility Plan for all facility projects needing repair and or updates.
- Superintendent Hospodar shared with the board the recent STAR data. He shared that the STAR data captures a student's academic progress in Math and ELA. The 2022-23 data was compared with the 2021-22 data. In addition, the school goals were shared with the board members to remind them of the committed work within the classroom. Both ELA and Math results showed growth from August to January and growth when

compared to the previous year STAR data. STAR assessment update, Enrollment/tour update

- Superintendent Hospodar shared with the trustee of the potential transition from a PTA model to a foundation model. Superintendent Hospodar stated he would keep the Board apprised of future developments from moving from a PTA model to a foundation model.

**4.2 Business Manager:**

- CBO Hale reminded trustees who have not complete the 700 form to do so prior to April, 2023.
- CBO Hale shared with the Board of the progress and need for upgrading our current alarm system with new software and moving to a cellular service.

**4.3 Reports from Board Members:**

- Trustee Collins welcomed Lyn Romstad as a new trustee. Stephen Collins also shared he attended the County Trustee Recognition Dinner with Superintendent Hospodar. He shared it was an inspirational evening and encouraged other Board members to attend the next Trustee Recognition dinner in 2025.
- Trustee Machado shared her involvement with the Parent/Daughter dance. The evening was fun for all and was a wonderful community event. She also reminded the Board of the upcoming Mother/Son campout happening in April.

**5.0 Information/Discussion:**

5.1 (p.2) County Approval of Wilmar's First Interim Report 2022-23

5.2 (p.4) IRS Mileage Reimbursement Rate for 2023

**6.0 Approval of the Consent Agenda by Consolidated Motion:**

6.1 (p.5) Approval of the Minutes of January 12, 2023.

6.2 (p.8) Approve budget updates #BR23-00040 through BR23-00048

6.3 (p.9) Approve the Wilson School Comprehensive School Safety Report for 2022-23.

Motion: Stephen Collins                      Second: Michelle Machado    Ayes: 5                      Noes: 0

**7.0 (p.17) Approve the Board Payment Report.** Recommended Motion: That the Board approve the Board Payment Report for December 21, 2022 through February 3, 2023.

Motion: Michelle Machado                      Second: Andrea Balf                      Ayes: 5                      Noes: 0

**8.0 (p.21) Approve Policy/Regulations/Bylaws of the Board Second Reading:** Recommended motion: That the Board Approve Policy/Regulations/Bylaws of the Board Second Reading

BP0430	AR0430	BP 0450	AR 0450	BP0460	AR 0460
BP 3250	AR 3250	AR 3260	BP 3460	AR 3460	BP 3515
AR 3515	AR 3516.2	BP 3540	BP 5131.7	AR 5131.7	AR 5141.3
BB 9220	BB 9223	BB 9323	BP 3260		

Motion: Stephen Collins                      Second: Andrea Balf                      Ayes: 5                      Noes: 0

**9.0 (p.26) Approve Amendment to Resolution 1415-6 regarding increasing annual Fund 14 commitment of \$10,000 to \$25,000.** Recommended Motion: That the Board approve the

Amendment to Resolution 1415-6 regarding increasing annual Fund 14 commitment of \$10,000 to \$25,000.

Motion: Andrea Balf                      Second: Lyn Romstad                      Ayes: 5                      Noes: 0

**10.0 (p.29) Approve Memorandum of Understanding between Wilmar Union School District and Contractor, Rodolfo Soriano.** Recommended motion: That the Board approve the Memorandum of Understanding between Wilmar Union School District and Contractor, Rodolfo Soriano.

Motion: Michelle Machado                      Second: Lyn Romstad                      Ayes: 5                      Noes: 0

**11.0 (p.31) Ratify the proposals from All Guard regarding the Intrusion Alarm Cellular Communications and the Fire Alarm Cellular Communications.** Recommended Motion: That the Board ratify the two proposals from All Guard using cellular communications for the Alarm monitoring and for the Fire Alarm.

Motion: Stephen Collins                      Second: Michelle Machado                      Ayes: 5                      Noes: 0

**12.0 Move to Close Session**

The purpose of the close session is to begin the annual evaluation process for the Superintendent.

Motion: Stephen Collins                      Second: Michelle Machado                      Ayes: 5                      Noes: 0

**13.0 Adjourn Close Session**

Motion: Michelle Machado                      Second: Andrea Balf                      Ayes: 5                      Noes: 0

**14.0 Report of Action Taken in Close Session**

Evaluation of Superintendent complete. Board voted unanimously to extend Superintendent Hospodar's contract for another 2 years.

**15.0 Next Board Meeting: Thursday, March 9, 2023, 4:30 p.m.**

Topics for that meeting:

- Second Interim Report
- LCAP: Community Feedback
- Wellness Plan/Policy: Community Feedback
- Calendar update
- Enrollment and staffing update
- Educator's Effectiveness Plan Revision

**16.0 Adjournment: 5:25 (Followed by signing of papers of routine nature.)**

By \_\_\_\_\_  
Minutes approved by Board Clerk, Stephen Collins

