

**Wilmar Union Elementary School District  
Board of Education Special Meeting**

Saturday, July 17, 2021

at

Wilson School Cluster Building  
3775 Bodega Avenue  
Petaluma, CA 94952

The Wilmar Union School District Board of Education meetings are open to the public, except for certain subjects that are addressed in closed session in accordance with the Ralph M. Brown Act. If anyone wishes to attend and requires special accommodations due to a handicapping condition, as outlined in the Americans with Disabilities Act, please contact the superintendent at least two working days prior to the meeting.

**8:30 AM Special Meeting Agenda**

**Call to Order and Patriotic Observance: \_\_\_\_\_**

Board Members present:

**1.0 Approval of the Agenda:** (If anyone is present for a particular agenda item, the Board may wish to bring that item forward at this time.) Motion to approve agenda.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_

**2.0 Public Comment on Open and Closed Session Agenda Items:**

At this time members of the public may address the Board on any items, that are not on the agenda, but are of interest to the public and that are within the subject matter jurisdiction of the Board. Members may address the Board on particular items on the agenda as they come up during the meeting. In accordance with Board Bylaw 9323, visitors are allowed to address the Board for up to three (3) minutes per individual and up to 20 minutes per topic. The Board President may increase or decrease the time allowed for public comment. The Board values public comments, but by the Brown Act, the Board shall not act upon, respond to, or comment on the merits of any item presented during this period. The Board may ask clarifying questions of the presenter or refer the presenter to a District procedure, if appropriate.

**3.0 Action Items:**

**3.1 Approve Superintendent/Principal Contract.** Recommended motion: that the Board approve contract for Superintendent/Principal.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_

**3.2 Approve job description for Superintendent/Principal.**

Recommended motion: That the Board approve the job description for the Superintendent/Principal for Wilmar Union Elementary School District.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_

**4.0 Next Regular Board Meeting: August 12, 2021**

Topics for future meetings:

- Enrollment
- Policies/Regulations/Bylaws of the Board approved, changed, or deleted.
- Williams Quarterly Report April to June, 2021.

- 5.0 **Adjourn to Closed Session: The Board will conduct interviews for the position of Superintendent/Principal.**
- 5.1 Conduct interviews of candidates for the position of Superintendent/Principal
  - 5.2 Site Interview Committee Representatives invited in for feedback
  - 5.3 Site Interview Committee released
  - 5.4 Board discussion
  - 5.5 Directions for Interim Superintendent, Eric Hoppes
- 6.0 **Reconvene to Open Session**
- 7.0 **Report on action taken in closed session.**
- 8.0 **Adjournment:** \_\_\_\_\_ (Followed by signing of papers of routine nature.)

Agenda posted: July 14, 2021

By Sheila Garvey  
Sheila Garvey, Superintendent/Principal