

**Wilmar Union Elementary School District  
Board of Education Meeting**

Wednesday, December 12, 2018, 7:00 PM

at

Wilson School Cluster Building  
3775 Bodega Avenue  
Petaluma, CA 94952

The Wilmar Union School District Board of Education meetings are open to the public, except for certain subjects that are addressed in closed session in accordance with the Ralph M. Brown Act. If anyone wishes to attend and requires special accommodations due to a handicapping condition, as outlined in the Americans with Disabilities Act, please contact the superintendent at least two working days prior to the meeting.

**7:00 PM Regular Meeting Agenda**

**Call to Order and Flag Salute:** \_\_\_\_\_

Board Members present:

**1.0 Approval of the Agenda:** (If anyone is present for a particular agenda item, the Board may wish to bring that item forward at this time.) Motion to approve agenda.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_

**2.0 (p. 1) Oath of Office** by newly re-elected and/or appointed Board members: Melinda Durham, Greg Gehrke, and Doug Hecker.

**3.0 Recognition of Students of the Month:** Students of the Month for November will be recognized by the Board of Trustees for their demonstration of excellence in "Science".

**The Board of Trustees will take a short recess.**

**4.0 (p. 4) Approval of Minutes:** Motion to approve the minutes of November 8, 2018

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_

**5.0 Public Comment:**

At this time members of the public may address the Board on any items, that are not on the agenda, but are of interest to the public and that are within the subject matter jurisdiction of the Board. Members may address the Board on particular items on the agenda as they come up during the meeting. In accordance with Board Bylaw 9323, visitors are allowed to address the Board for up to three (3) minutes per individual and up to 20 minutes per topic. The Board President may increase or decrease the time allowed for public comment. The Board values public comments, but by the Brown Act, the Board shall not act upon, respond to, or comment on the merits of any item presented during this period. The Board may ask clarifying questions of the presenter or refer the presenter to a District procedure, if appropriate.

**6.0 Reports/Presentations:**

**6.1 Superintendent/Principal:** After School Enrichment, Field Trips, Winter Performance, Gifts From The Heart, Volunteer request

**6.2 Business Manager:**

**6.3 Reports from Board Members:**

**7.0 Information/Discussion:**

- 7.1 Emergency closures and / or cancellation of classes
- 7.2 Interdistrict transfers
- 7.3 Prop 39 projects
- 7.4 RESIG Board return of equity from Worker Compensation program
- 7.5 Consent Agenda items

**8.0 Action Items:**

**8.1 (p. 6) Approve the Board Payment Report.** Recommended motion: That the Board approves the Board Payment Report for Nov. 3, 2018 through Dec. 7, 2018.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_

**8.2 (p. 8) Approve and accept the 2017-18 Annual Financial Audit (separate document).** Recommended motion: That the Board approves and accepts the 2017-18 Annual Financial Audit.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_

**8.3 (p. 9) Certify the Corrective Action from the 2017-18 Audit Findings and Recommendations.** Recommended motion: That the Board Certify the Corrective Action.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_

**8.4 Approve the First Interim Report for the Fiscal Year 2018-19 (separate document).** Recommended motion: That the Board approves the First Interim Report as provided by Jolene Hale, Business Manager.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_

**8.5 (p. 16) Approve Form J-13 Request for Allowance of Attendance Because of Emergency Conditions (Smoke and air quality due to Butte County fires November 9<sup>th</sup>, 13<sup>th</sup> & 16<sup>th</sup>.)** Recommended motion: That the Board approves Form J-13 as shown in the documents.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_

**8.6 Approve District Negotiations team.** Recommended motion: That the Board chooses \_\_\_\_\_ for the Wilmar Board Negotiations team.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_

**8.7 (p. 21) Approve Election of Board Officers for Jan. 2019 through Dec. 2019.**

**1) Election of Board President.** Nomination of \_\_\_\_\_

**2) Election of Board Clerk.** Nomination of \_\_\_\_\_

**3) Election of a representative to the Sonoma County Committee for School District Organization.** Nomination of \_\_\_\_\_

**4) Election of an alternate representative to the Sonoma County Committee for School District Organization.** Nomination of \_\_\_\_\_

Motion to approve slate of officers as nominated:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_

**8.8 Approve Policies/Regulations/Bylaws of the Board Second Reading.** Recommended motion: That the below listed Policies, Regulations, and Bylaws be approved for change or deletion as described in the information from the first reading at the Board meeting on November 8, 2018.

BP 1100	BP 3290	AR 3320
AR 3460	BP 4114	BP/AR 5141.6
BP/AR 5144.1	BP/AR 5148.3	BP 6142.3
BP 6170.1	BP 6190	BB 9110

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_

**9.0 Next Board Meeting:** Thursday, January 10, 2019, 6:30 PM Closed Session

Topic:

- Superintendent's Evaluation

Open Session Topics:

- Budget Updates
- Prop 39 Update
- Williams Quarterly Report

**10.0 Adjournment:** \_\_\_\_\_ (Followed by signing of papers of routine nature.)

Agenda posted: December 7, 2018

By Sheila Garvey  
Sheila Garvey, Superintendent/Principal